



WBC OUTDOOR FACILITIES REGISTRATION FORM

NAME _____ DATE _____

ADDRESS _____

CITY _____ ZIP CODE _____

PHONE # _____ home _____ work _____

E-MAIL _____

_____ Ministry Event (No Charge) Ministry Area _____

Paid Party Fee\$50: _____ check # _____ cash _____

Paid Deposit \$50: _____ check # _____ cash _____

Date of party _____ Time _____

Area to reserve: (Check all that apply.)

Pavilion _____ Restrooms _____ Ball Fields _____

Ice _____ # bags _____

Equipment Checked Out _____

Informed Consent Waiver and Release

In consideration of my participation at the Whitesburg Baptist Re-Creation Outreach Center, I hereby covenant and agree to release, indemnify and hold harmless Whitesburg Baptist Church, its administrators, staff, employees, volunteers and agents from any and all losses, costs, claims, damages, injuries or liabilities, whatsoever, whether or not based on negligence, including strict liability, arising out of or in any way connected with my participation in the activities of the Re-Creation Outreach Center or it's programs.

I understand and acknowledge that by signing this document I agree for myself and my dependent children, if any, to the following terms, conditions and covenants:

1. To abide by any and all rules and regulations now existing or to be instituted by the Recreation Ministry.
2. To authorize any ROC staff member, if in their sole discretion it is necessary to administer first aid, contact my family physician, summon emergency medical care, or transport to a medical facility for treatment at my expense.

I have read and understand this document and agree to be bound by its terms.

Date _____ Signature _____

OUTREACH CENTER
RE-CREATION
WHITESBURG BAPTIST CHURCH **ROC**

Name _____

Date of Party _____

ROC Office Copy (Initial and
return with registration)

ROC POLICIES & PROCEDURES
Outdoor Recreation Facilities
Pavilion, Ball Fields, Restrooms

RECREATION MINISTRY STAFF OFFICES:

- * These offices are located in the Whitesburg Baptist South Campus across the hall from the Indoor Playground.
- * Regular office hours will be Monday through Friday, 8:00 am-5:00 pm.
- * 704-5678 ext. 713, 714 or 715 or email jane.baker@whitesburgbaptist.org

GENERAL GUIDELINES:

- * Reservations must be made through the ROC office at 704-5678 ext. 713,714 or 715. A reservation form and payment will need to be made in the ROC office at least two weeks in advance. The person must sign the reservation form acknowledging they have read and understand the policies and guidelines concerning the use of said facilities.
Cost will be \$50 for the use of the facility for four hours. There will be an additional \$50 security deposit, which will be returned when you return the key and if facilities are left clean and without damage.
Return the key and any equipment to ROC staff during ROC operating hours.
- * Driving on the grass, fields or the pavilion floor is prohibited.
- * During organized outdoor sports activities, use is limited to the pavilion and areas away from said activities.
- * The key to the pavilion storage and any equipment can be checked out at the ROC office during ROC office hours which are Monday through Friday 8:00 a.m.-5:00 p.m. on the day of your event. If your event is during the weekend, you will need to check out the key and equipment by 5:00 p.m. on Friday.
- * Please leave the facilities clean. Tables need to be cleaned and returned to storage along with the chairs and any other items removed. You will need to sweep the floor. (Push broom available in the pavilion storage) There is also a leaf blower located in the closet that can be used to blow off the pavilion floor. Trash must be disposed of in the dumpster at the back of the Whitesburg Baptist Center. Garbage bags and cleaning supplies will be in the closet.

**INTERPRETATION OF POLICIES, PROCEDURES,
REGULATIONS AND RULES:**

- * The Recreation Ministry Staff will be responsible for interpretation and enforcement of all rules.
- * Policies and procedures are reviewed periodically by the Recreation Ministry Staff and may be augmented or altered.
- * Any situation not specifically covered in this list of policies will be acted upon if and when the situation arises at the discretion of the Recreation Ministry Staff.

PARTICIPATION:

- * Reservations for private parties using the outdoor recreation facilities will be limited to Whitesburg Baptist Church members.
- * Eligibility to participate will depend on the individual's willingness to abide by all policies and procedures.
- * Registration by all participants is necessary for information and safety.
- * Adequate adult supervision is required:
 - K-3rd Grade-One adult to five children
 - 4th - 5th Grade-One adult to eight children
 - 6th- 8th Grade-One adult to ten children
 - 9th-12th Grade-One adult to fifteen children

HOURS:

- * The outdoor facilities will close prior to regularly scheduled church wide meetings and will remain closed during said meetings.

ITEMS PROHIBITED:

- * The Caring place is tobacco free, weapon free, alcohol free, drug free & profanity free campus.
- * For the health and safety of our children and all users, NO pets allowed.
- * No skateboards, bicycles, or motorized vehicles.
Whitesburg Baptist Church maintains a zero tolerance for any activity that is not Christ-honoring.

FOOD SERVICE:

- * Ice is available. _____ # bags needed
- * Ice can be picked up the day of the event at the back of the ROC from the ice merchandiser.

EQUIPMENT:

- * Equipment can only be checked out through the ROC office and must be used for its intended purpose.
- * Individuals or groups who check out ROC equipment or property will be financially responsible for equipment that is damaged, lost, destroyed, or stolen.
- * ROC equipment must be returned to the place from which it was checked out, and must be in good condition when returned.

DRESS AND BEHAVIOR:

- * The Re-Creation Outreach Center is a place to glorify God.
- * The ROC is a ministry of Whitesburg Baptist Church. In the interest of influencing others for Jesus Christ, the speech, dress, and conduct will be in accordance with the highest Christian standards.
- * Shirt and shoes along with other appropriate apparel must be worn at all times, unless otherwise designated. Swimsuits and clothes with slogans or words of advertising not compatible with Christian principles are not.

Please keep for
your records.

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Please turn in
with the keys.

WBC OUTDOOR FACILITIES EXIT FORM

NAME _____

Any Repairs that you noticed that needs to be made: _____

Supplies that need to be replenished:

- | | |
|----------------|------------------|
| ___ Trash Bags | ___ Paper Towels |
| ___ Sanitizer | ___ Brooms |

Comment/Suggestions _____

Deposit returned _____ Signature _____

Date _____